

**LEWE**

**BYLAWS**

**REVISED APRIL 11, 2009**

BY LAWS  
OF  
LITTLE EGYPT WALK TO EMMAUS, INC.

NAME

The name of this community is the Little Egypt Walk to Emmaus, Inc., and will hereinafter be referred to as the "Community."

ARTICLE II

PURPOSE

Section 1.

The purpose of the "Community" is for Christian leadership development and training by inspiring, challenging, and equipping church members through the Emmaus experience for Christian action in their homes, churches, places of work, and communities.

Section 2.

The "Community" is affiliated with the National Emmaus Movement, the Upper Room, 1908 Grand Avenue, P.O. Box 340004, Nashville, Tennessee, 37203-0004.

ARTICLE III

DURATION

The duration of the "Community" shall be perpetual unless sooner dissolved according to law.

ARTICLE IV

PRINCIPAL OFFICE

The principal office of the corporation shall be designated as the president/chairperson (Community Lay Director); and the resident agent of the corporation upon which service of process shall be had shall be as designated as the president/chairperson (Community Lay Director).

## ARTICLE V

### MEMBERS

#### Section 1.

All persons who have completed a weekend experience of the Little Egypt Walk to Emmaus shall be members of the "Community."

#### Section 2.

Persons who have completed any Walk to Emmaus, Chrysalis, Cursillo, Tres Dias, or other Cursillo method, or other groups recognized by the National Emmaus Movement, may become members by participating in the activities of the "Community" and asking the secretary of the "Community" to include their names on the "Community" list.

## ARTICLE VI

### BOARD OF DIRECTORS

#### Section 1.

Direction of the "Community" shall be vested in a Board of Directors.

#### Section 2.

The affairs of this corporation shall be conducted by its Board of Directors consisting of fifteen (15) elected members from the membership of the "Community," one "Community" Spiritual Director elected by the Board and the current Chrysalis Liaison or the current Chrysalis Community Lay Director; for a total of seventeen (17) voting members that make up the Board of Directors.

#### Section 3, Election and Term:

- a) The "Community" Spiritual Director will be selected by the board following the annual election for a one-year term, and can succeed himself/herself in consecutive terms, not to exceed three one-year terms except as noted in section 7, and will be a member of the Screening Committee and Team Selection Committee. The "Community" Spiritual Director must meet the following criteria:
  - are ordained as UMC elders or the equivalent in other denominations/churches who have completed a four year undergraduate degree and have received a Master of Divinity degree from a seminary accredited by the Association of Theological Schools (ATS, [www.ats.edu](http://www.ats.edu));

Or,

- are ordained as UMC elders or the equivalent in other denominations/churches who have completed an undergraduate degree and The United Methodist Church (UMC) Basic Course of Study Program, and the Advanced Course of Study Program, (or the equivalent in other churches or denominations).

In addition the following criteria must be met:

- able to maintain theological balance and be sensitive to the variety of perspectives in this ecumenical setting.
- have shown commitment to the Upper Room Walk to Emmaus and Chrysalis models as stated in the Letters of Agreement.
- have served as Weekend Spiritual Director.
- are actively engaged in full-time professional ministry (or retired while in good standing).
- are able to be a role model of a servant leader in a team environment.
- are able to guide and coordinate the full participation of other clergy.
- are authorized to consecrate the elements of Holy Communion in Emmaus and Chrysalis settings.

- b) The remaining officers shall be selected by the Board from current Board members at an annual election of officers, shall consist of the following, and in case of absence, shall chair the Board in this order:

Chairperson/President, also serving as Community Lay Director, to serve a one year term, not to succeed himself/herself more than one consecutive term, serves as a member of the Team Selection Committee.

Assistant Community Lay Director, to serve a one year term, in preparation for, but not required or automatically elected to, the position of Chairperson/President, to serve as Community Lay Director; serves as Chair of the Team Selection Committee and as Chair of the Pilgrim Selection Committee.

Secretary, to serve a one year term, can succeed himself/herself in consecutive terms, not to exceed three one year terms, **except as noted in section 7.**

Treasurer, to serve a one year term, can succeed himself/herself in consecutive terms, not to exceed three one year terms **except as noted in section 7**, and will chair the Finance Committee.

Community Spiritual Director, selected as mentioned above, acts as spiritual leader of the Emmaus "Community," helping the Board remain centered on Jesus Christ, focused on the purpose of the Emmaus movement, and aware of God's presence in the decision-making process.

- c) The other directors will be elected in three classes for three year terms, and cannot succeed themselves in consecutive terms **except as noted in section 7**; each class shall include one clergy member and four lay persons.

- d) Terms of office shall begin January 1, and shall terminate December 31, except as noted in section 7.
- e) Election of directors shall take place in October.
- f) Election of officers shall take place in November.

#### Section 4.

The Board shall meet monthly in regular meetings unless otherwise ordered by a two-thirds (2/3) vote of the Board in a regular meeting.

#### Section 5.

Nine (9) members of the Board of Directors present a duly called meeting shall constitute a quorum.

#### Section 6.

Special Board meetings may be called by the Chairperson/President (Community Lay Director) or when requested in writing by nine (9) members of the Board agreeing.

#### Section 7

The Board may elect persons, upon nomination of the Chairperson/President (Community Lay Director), to fill vacancies until the next regular annual election.

#### Section 8.

The Assistant Community Lay Director will chair a nominating committee, which is approved by the Board members, and which consists of at least three members, excluding the Chairperson; such Nominating Committee will recommend slate of potential Board members by August of the current year to fill Board vacancies for the upcoming year.

## ARTICLE VII

### WALK TO EMMAUS

#### Section 1.

The "Community" shall follow the guidelines of the National Emmaus Movement in the formation of the 72 hour experience "Walk to Emmaus." The guidelines used with the written permission of the Upper Room are incorporated into these Articles pursuant to the annual Letter of Agreement.

#### Section 2.

The Board of Directors shall have general oversight in all matters relating to the Little Egypt Walk to Emmaus.

#### Section 3.

The Board of Directors shall choose a Lay Director and Spiritual Director for each Little Egypt Walk to Emmaus. Qualifications of persons to fill these roles include:

##### Walk Lay Director

Walk Lay Director shall have completed team progression as outlined in the Upper Room Handbook Model (background/support roles, ATL, TL and ALD twice); team experience for both Emmaus and Chrysalis can be considered; shall currently be involved in church and in a reunion/accountability group; shall possess leadership abilities necessary to bring to the position integrity, effectiveness and support to the Upper Room guidelines; should evidence spiritual maturity.

##### Walk Spiritual Director

The Weekend Spiritual Director (WSD) is the primary clergy leader of the Emmaus or Chrysalis event. The Weekend Spiritual Director is selected by the Board of Directors with the recommendation of the Emmaus or Chrysalis Community Spiritual Director. The WSD is responsible to the board as the spiritual leader of the Walk, Flight or Journey. As with the Lay Director, the weekend Spiritual Director must have sufficient experience, training, and ability for the job.

Only persons who meet the following criteria can serve under this category. Those who:

- are ordained as UMC elders or the equivalent in other denominations/churches who have completed a four year undergraduate degree and have received an Master of Divinity degree from a seminary accredited by the Association of Theological Schools (ATS, [www.ats.edu](http://www.ats.edu));

Or,

- are ordained as UMC elders or the equivalent in other denominations/churches who have completed an undergraduate degree and The United Methodist Church (UMC) Basic Course of Study Program and the Advanced Course of Study Program (or the equivalent in other churches or denominations). **(The description of the UMC Basic and Advance Course of Study Program is attached.)**

Or,

- are United Methodist Licensed Local Pastors; or, their equivalent in other churches or denominations, who are current in their Course of Study or seminary; or, who have completed their Course of Study Program or seminary, are serving a local church under the appointment of the Bishop, or other supervisory body or person, and who are not ordained. These persons need to secure written authorization from the Bishop, District Superintendent, or supervisory body to consecrate the elements of Holy Communion in Emmaus or Chrysalis settings. This letter of authorization must be on file with the local Community Spiritual Director, and the Emmaus/Chrysalis International Office prior to serving as the WSD. This letter must be renewed annually (or for each walk, journey or flight if the authorization is event specific).

Or,

- are Upper Room Certified Clergy (see Upper Room Certification Process attached).

In addition the following criteria must be met:

- able to maintain theological balance and be sensitive to the variety of perspectives in this ecumenical setting.
- Being willing to serve on a team, working in concert and cooperation with the weekend Lay Director, and abiding by The Upper Room model for Emmaus and Chrysalis as presented in the most recent editions of the Handbooks, the Manuals, and the other official documents.
- Being actively engaged in professional ministry (or retired in good standing from professional ministry).
- Having served at least once for the entire three days as an Assistant Spiritual Director under the leadership of someone who has served at least once as a Weekend Spiritual Director.
- Have given a minimum of two of the five clergy talks other than the Emmaus Means of Grace talk, or the Chrysalis God's Gifts to You talk.
- Being authorized to consecrate the elements of Holy Communion in Emmaus or Chrysalis settings.

## ARTICLE IX

### DISSOLUTION

In the event of a dissolution of the Little Egypt Walk to Emmaus, the Board of Directors shall, after paying or making provision for payment of all of the liabilities of the "Community," disburse all remaining funds and assets, to such not for profit

organizations organized and operated exclusively for religious purposes, as the Board of Directors shall determine, under the guidelines set forth by the Upper Room.

#### ARTICLE X

#### AMENDMENTS

Proposed amendments must be presented to the Board one month in advance of consideration, and voted in the affirmative by seventy-five percent (75%) vote, and then circulated to the "Community" at the next Gathering and e-mailed to the "Community" for electronic vote. Adoption requires a simple majority of the ballots returned.

#### ARTICLE XI

#### ADOPTION

The by-laws of the Little Egypt Walk to Emmaus, Inc., are adopted as amended this 11th day of April, 2009. These amended By Laws supersedes all previous versions of the By Laws of the "Community."

IN TESTIMONY WHEREOF, I have hereto set my hand this 11th day of April, 2009.

  
LEWE Board Secretary

APPENDIX A

LITTLE EGYPT WALK TO EMMAUS  
BOARD OF DIRECTOR  
COMMITTEES

GATHERINGS  
WORSHIP/CHRYSALIS LIAISON  
PHYSICAL ARRANGEMENTS/TRANSPORTATION  
SECRETARY  
NEWSLETTER  
TRAINING  
TEAM SELECTION  
MUSIC/ENTERTAINMENT  
FINANCE  
KITCHEN/COMMUNION  
SET UP/CLEAN UP  
PILGRIM APPLICATION SCREENING  
AGAPE  
LITERATURE/REGISTRATION  
OUTREACH/PRAAYER/REUNION GROUPS  
NOMINATIONS